# Event Information

19th European Forum on Urban Forestry  
“Urban Forests for European Resilient Cities”  
31 May – 4 June 2016  
Ljubljana, Slovenia

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Event information

Venue

The Ljubljana Castle

Reachable:

- Walking 15 min uphill on the gravel path from the city centre
- Funicular (4 € fee for return ticket)
- Taxi
Accommodation

Participants are requested to make their hotel reservation in Ljubljana and payment by themselves. We made reservation of several rooms for special price at different hotels (in €). Mostly there are walking distance to the meeting venue, four of them (green shadowed) are more to the suburb. Locations of the meeting venue and the hotels are marked on this map.

<table>
<thead>
<tr>
<th>Hotel Name</th>
<th>Booking contact</th>
<th>Use a code</th>
<th>Double bed price (2 persons)</th>
<th>Single bed price (1 person)</th>
<th>Offer valid until</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emonec</td>
<td><a href="mailto:hotelemonec@siol.net">hotelemonec@siol.net</a></td>
<td>EFUF</td>
<td>72</td>
<td>59</td>
<td>30.4.2016</td>
</tr>
<tr>
<td>Park</td>
<td>Reservation form Hotel Park send to: <a href="mailto:meta.sajovic@hotelpark.si">meta.sajovic@hotelpark.si</a></td>
<td>/</td>
<td>90/80</td>
<td>80/70</td>
<td>29.4.2016</td>
</tr>
<tr>
<td>H2O Hostel</td>
<td><a href="mailto:info@h2ohostel.com">info@h2ohostel.com</a></td>
<td>EFUF</td>
<td>- 10 %</td>
<td>- 10 %</td>
<td>/</td>
</tr>
<tr>
<td>Meksiko</td>
<td>Reservation form Hotel Meksiko send to: <a href="mailto:info@hotel-meksiko.si">info@hotel-meksiko.si</a></td>
<td>/</td>
<td>79,20</td>
<td>64,80</td>
<td>30.4.2016</td>
</tr>
<tr>
<td>Slon</td>
<td><a href="mailto:sales@hotelslon.com">sales@hotelslon.com</a></td>
<td>EFUF</td>
<td>130</td>
<td>120/108</td>
<td>31.3.2016</td>
</tr>
<tr>
<td>Hostel Celica</td>
<td><a href="mailto:recepcija@hostelcelica.com">recepcija@hostelcelica.com</a></td>
<td>EFUF</td>
<td>48</td>
<td>45,60</td>
<td>30.4.2016</td>
</tr>
<tr>
<td>M</td>
<td><a href="mailto:anja.novak@m-hotel.si">anja.novak@m-hotel.si</a></td>
<td>EFUF</td>
<td>90</td>
<td>74</td>
<td>30.4.2016</td>
</tr>
<tr>
<td>A</td>
<td><a href="mailto:info@ahotel.si">info@ahotel.si</a></td>
<td>EFUF</td>
<td>- 10 %</td>
<td>- 10 %</td>
<td>/</td>
</tr>
<tr>
<td>Radisson Blu Plaza</td>
<td><a href="mailto:reservations.lju@radissonblu.com">reservations.lju@radissonblu.com</a></td>
<td>EFUF</td>
<td>115/110</td>
<td>130/115</td>
<td>/</td>
</tr>
</tbody>
</table>

Reservation forms for the two hotels (Park, Meksiko) are at the end of this document.

Of course you are free to arrange the accommodation by yourself, there are more options on booking.com, trivago.com or tripadvisor.com.
Transportation

Arriving to Ljubljana by plane

The Jože Pučnik Ljubljana Airport is 25 km outside the city. The bus leaves every hour on the hour to the central bus station in Ljubljana city center (4,70 €). You can also take a shuttle van which is faster and more expensive (9 €).

Other useful links for booking the shuttle in advance:
http://www.transfer.si/en
http://www.prevozi-markun.com/
http://www.zup-prevozi.eu/sl/domov/7-aktualno/10-prevoz-letalie-ljubljana.html

Arriving to Ljubljana by train

The venue and the most hotels are in the vicinity of the central railway station.

Arriving to Ljubljana by car

The venue is in the city center.

Getting around Ljubljana

By taxi (e. g.):
Taxi Ljubljana: +386-(0)1-234-9000 http://www.taxi-ljubljana.si/node/1?language=en
Taxi Laguna: +386-(0)31-492-299 http://www.taxi-laguna.com/
Metro Taxi: +386-(0)1-544-1190
... and many others.

By public bus:
City buses have electronic payment system based on no-contact smart card called Urbana. Urbana cards are electronic ticket carriers. URBANA value card (yellow) is without a name of the holder and is transferable. It costs 2 €, You can buy and fill it with credit up to 50 EUR (at Urbanomat stations; at Kiosks and at LPP Information Centre, Slovenska 56). One fare costs 1,20 € including 90 min ride within all the City Public Transport bus routes.

By Bicycle:
http://en.bicikelj.si/

On foot:
Ljubljana is not a big city, so most of the places and sights are reachable on foot.
We are looking forward to meet in Ljubljana.

Warmly welcome to Slovenia!
RESERVATION FORM
Event: EFUF 2016

Last and First name: ____________________________
E-mail address: ________________________________
Date of arrival: ________________________________
Date of departure: ______________________________

TYPE OF HOTEL ROOM, included breakfast, internet access (please indicate your choice):

- Standard single room
  Price: 70 EUR per room/night
- Standard double room
  Price: 80 EUR per room/night
- Superior single room
  Price: 80 EUR per room/night
- Superior double room
  Price: 90 EUR per room/night

Supplement for city tax is 1,27€/person/night.

Taxi service from airport Jože Pučnik, Ljubljana (30 EUR in one way):

Flight number: ____________________________  Arrival time: ____________________________

PAYMENT
Hotel accommodation is to be paid directly at the hotel when checking in. Your credit card details are required as a guarantee of arrival. You can cancel your reservation up to 7 days before the arrival for free. Later cancellation will be charged 3 nights.

CREDIT CARD DETAILS:
Credit card type: ________________ Card number: ________________________________
Expiry date (Month/Year): _____ / ______
CVC code: ______
Date: ________________
Signature: ______________________________________

RESERVATION FORM IS TO BE SENT TO E-MAIL OR FAX:
E-mail: meta.sajovic@hotelpark.si
Fax number: +386 1 433 05 46
RESERVATION FORM
EFUF 2016
31.05. – 04.06.2016
16.618
Reservation form should be sent to the following e-mail or faxed to the number:
E-mail: info@hotel-meksiko.si; fax: +386 1 200 90 89

TITLE

FIRST NAME: ___________________________ LAST NAME: ___________________________

E-MAIL: __________________________________________

Arrival Date: ___________ May 2016 Departure Date: ___________ June 2016

Please indicate your choice of ROOM TYPE (rate is per room per night and includes VAT and buffet breakfast):

☐ SINGLE USE ROOM – 64,80 €
☐ DOUBLE ROOM – 79,20 €

Name of accompanying person if sharing a double room: _______________________________________

Tourist tax is not included in the price and it costs additional 1.27€ per person per night.

PAYMENTS
Hotel accommodation is to be paid directly at the hotel when checking out. Your credit card details are
required as a deposit guarantee. The one night deposit will not be drawn from your credit card unless the
reservation has been cancelled in up to 2 days before arrival. For no show hotel will charge one overnight.

TYPE: ___________________________ NUMBER: ___________________________ and CVC code: ___________________________

EXPIRY DATE

Please note that in the case of booking after 30.04.2016, the accommodation in the hotel cannot be
guaranteed.

For hotel guests parking is possible in Parking garage Meksiko per cost 12 € / 24 h.

We accept reservations for airport shuttles as well. To do so, please contact us at info@hotel-meksiko.si.

Date: ___________________________